

**ARTICLES OF ASSOCIATION FOR THE SOCIETY  
CENTRE FOR RESEARCH, DEVELOPMENT AND  
CONSERVATION OF HIMALAYAN FORESTRY  
RESOURCES**

1. All the Members of the General Body are ex-officio members and will hold posts during their tenure of that particular designation. However, tenure of any Member of General Body can be terminated by majority decision (of entire Board) at any time on valid and justifiable grounds.
  
2. The General Body shall perform the following functions:
  1. Approval of plans and programmes to carry out the objectives of Society.
  2. Approval of budgets and accounts.
  3. Approval of termination and regulation of conditions of service of the persons employed by the Society.
  4. Formation of Committees for various purposes and delegation of appropriate powers to Committees or to Chairman, Vice Chairman, Secretary or any other office bearer of General Body.
  5. To conduct all the legal proceedings for and on behalf of the Society in any court of law inside the territory of India.
  
3. The Principal Secretary, Forest Department, Government of Uttarakhand shall preside over the meeting of the General Body. He will fix dates for the meeting of the General Body.
  
4. The Principal Chief Conservator of Forests, Uttarakhand shall be the Vice Chairman of the Society. The Vice-Chairman will preside over the meeting in the absence of Chairman.
  
5. The incumbent of the post of Conservator of Forest, Research Circle, Haldwani will be the Secretary of the General Body. The functions of the Secretary will inter-alia include the following:

1. Preparation of agenda for meetings of General Body and maintenance of the records of proceeding of such meetings.
2. To ensure implementation of all the decisions taken at the meeting of General Body.
3. Administration of the funds of the Society according to the policy laid down by the General Body.
4. Appointment and termination of the staff of the Society subject to the approval of the Board.
5. To prepare the annual report and place it before the General Body.
6. Such other functions as are delegated or entrusted to him by the General Body.

**6. Meeting of the General Body :**

1. Annual General Meeting of the General Body shall be held generally in the month of May each year. A notice of that meeting mentioning place, date and time and the business to be transacted there with an advance copy of the Annual Report and Returns and Balance-Sheet shall be sent to all members at least 15 days before the meeting.
2. A special General Meeting of the General Body shall be held whenever summoned by the Chairman of the Society through the Secretary of the Society or at the written request of at least 50% of the original members. A 15 days notice of such meetings shall be sent to the members together with the agenda. Matters not mentioned in the agenda shall not be taken up at the meeting. The quorum for all the meetings of the General Body would be of two third of total members on role.
3. A week's notice shall be given for holding meetings adjourned for want of quorum.

7. The Executive Committee of the Society shall consist of the following:

1.	Additional Principal Chief Conservator of Forests, Research, Training & Management, Uttarakhand, Haldwani	Chairman
2.	Addl. Secretary, Forest Department, Govt. of Uttarakhand, Dehradun	Member
3.	Silviculturist, Hill Region, Nainital	Member
4.	Silviculturist, Sal, Haldwani	Member
5.	Asst. Silviculturist, Hill Region, Nainital	Member
6.	Asstt. Silviculturist, Sal, Haldwani	Member
7.	Conservator of Forests, Research Circle, Uttarakhand, Haldwani	Secretary

The Executive Committee would be responsible for day to day operation and for this purpose, would perform such functions as prescribed by the General Body.

8. The Chairman of the Executive Committee will call the meeting of the Executive Committee after giving a minimum seven days notice. In case of emergency meetings 24 hrs. notice would be sufficient. The quorum would be of two third members. At least four meetings of the Executive Committee shall be called in a year. The proceedings of the Committee shall be recorded in a minute book by the Member Secretary and signed by him as well as by the Chairman. The quorum for all the meetings of the Executive Committee would be of two third of total members on role.
9. Every member shall have one vote. Voting by proxy shall not be allowed at Society meeting. The existence of a vacancy or vacancies shall not invalidate the proceedings of any meeting.
10. The official year of the Society will be from 1<sup>st</sup> April to 31<sup>st</sup> March of the following year.

- 7
11. The Society will maintain record of all members indicating their names, addresses, categories and in case of nominees written organizational authorization.
  12. Any member who does not observe the rules or is believed to bring discredit to the Society may be removed from the membership by a special resolution passed by circulation or in Board Meeting by consent of 3/5 members of the General Body present and voting.
  13. These articles shall not be altered unless passed by a special resolution voted by 3/5 strength of the members present and voting at a General Body meeting called for this purpose.
  14. Within 15 days of the Annual General Meeting every year, a list of names, addresses and occupations of the members of Board of Directors will be filed with the Register of Societies under the provision of Societies Registration Act, 1860.
  15. The Society may be dissolved subject to the provisions of section 13 and 14 of the Societies Registration Act 1860. If any property remains after the satisfaction of its debts and liabilities, it will be transferred to a center/organization of similar objectives chosen by the General Body by seventy five percent of the total strength of the entire members.
  16. The Society shall be funded from CSR (Corporate Social Responsibility) funds through voluntary and unconditional contribution from private sector as well as public sector undertakings. The Society may also accept grants from Central or State Government or any other voluntary and unconditional contribution from individuals / registered organizations.

7  
17. **Accounts of Society:**

An account for the Society will be opened in a Nationalized Bank at Haldwani. The account will be operated by the member authorized by General Body in this behalf.

18. **Audit:**

The accounts of Society shall be audited by the State Audit Department and Accountant General, Uttarakhand in every financial year. Alternatively, audit may also be conducted annually by a Chartered Accountant preferably empanelled with A.G./C.A.G.

19. **Legal Proceedings:**

All the court cases will be persued by the Secretary of the Society

20. **Records:**

The Society shall maintain the following records:

1. Membership Register
2. Proceedings Register
3. Stock Register
4. Cash Book
5. Any other record required by the Society.

21. **Assets of the Society:**

The assets of the Society shall include all money, securities, realisations, debts and all properties of every description whether movable or immovable belongs to or in possession of the Society and all income arising therefrom.

**Certificate**

"It is verified that this is the correct copy of the rules and regulations of the Society".

1. Sanjeev Chaturvedi  
C.F.  
Research Circle  
Uttarakhand-Haldwani

2.



3.

Osia  
Silviculturist  
Sal Region,  
Uttarakhand, Haldwani

Adl Principal Chief Conservator of Forests  
Research Training & Management  
HALDWANI (Nainital)